

Digital Workplace Specialist - M365, Purview, Automation & AI

Are you passionate about creating a secure, intuitive and future-ready digital workplace? Do you enjoy combining Microsoft 365 expertise, information governance, automation and AI to turn complex needs into practical solutions?

As a Digital Workplace Specialist with focus on M365, Purview, Automation & AI, you will play a key in strengthen the continuous development of Microsoft's digital workplace services at If.

About the team

In this role, you will be a key specialist for Microsoft 365 and Microsoft Purview. You will drive and support initiatives across data classification, information protection and information governance, helping If translate business, compliance and user needs into scalable digital workplace solutions.

You will work closely with IT Security Engineering, Operations, Compliance, Legal and other stakeholders to shape governance solutions that balance security, regulatory requirements and usability.

You will identify and implement automation opportunities using technologies such as PowerShell and agentic solutions, reducing manual work and improving employee productivity and operational efficiency.

You will also support the responsible adoption and governance of AI capabilities, including Microsoft Co-pilot, and help turn emerging technology into sustainable value for employees and the organization.

As part of the role, you will analyze service usage and employee feedback, contribute to platform strategy and roadmap planning, and continuously improve the security, scalability and employee experience of our Microsoft 365 services.

What succes looks like

In this role, success means that:

- Information governance, information protection, and data classification capabilities continue to mature and deliver measurable business value.
- Microsoft 365 services remain secure, scalable, compliant, and easy for employees to use.
- Governance solutions support innovation rather than becoming a barrier to productivity.
- Manual processes are increasingly automated, reducing operational effort and improving service quality.
- AI capabilities are adopted responsibly, governed appropriately, and create tangible value for employees and the business.
- Employees experience a modern, intuitive, and productive digital workplace.
- Stakeholders view the digital workplace as a trusted and strategic capability that enables business success.

We offer

While we set high expectations for you as an employee, we also expect you to set high expectations for us as your employer. Here are some of the benefits of working at If:

- An inclusive work environment where everyone is welcome
- Career and development opportunities in the biggest insurance company in the Nordics
- Social activities, as well as a highly skilled professional environment
- A hybrid workplace with flexibility to work from home
- A health-promoting workplace with e.g., fitness programs and various sports activities
- Attractive insurance benefits and pension

Our hybrid model combines three office days with two home-working days, supporting flexibility, collaboration, and strong relationships.

About the team

The Digital Employee Experience (DEX) team works to create the best possible digital working day for all employees at If. We operate at the intersection of technology, user experience, and business needs, with a clear focus on maximizing the value of our investments in Microsoft 365 and other collaboration and productivity platforms.

Team Responsibilities:

The team is responsible for key components of the digital workplace, including collaboration platforms, Copilot, intranet, and digital tools that support efficient knowledge sharing, collaboration, and automation across the organization.

We work closely with both IT functions and the business, combining strong technical expertise with a deep understanding of user needs and everyday work processes. Our work spans from operating and developing platforms to analyzing usage patterns, identifying improvement opportunities, and turning insights into concrete initiatives that make a real difference in employees' daily work. We strive to provide **first-class employee experience** for our colleagues at If.

Ways of working:

The team consists of specialists with diverse professional backgrounds. We value knowledge sharing, psychological safety, and cross-functional collaboratio**n**. We actively support each other, share experiences across areas of expertise, and continuously strive to improve both the quality of our deliveries and the way we work together.

Additional facts and the recruitment process

Application deadline: Screening and interviews are conducted on an ongoing basis. The deadline to apply is 22.11.2026.
Application: Please submit your CV via our website. You do not need to attach a cover letter, but feel free to include a few lines in your CV explaining why you are interested in the position.
Location: Ballerup or Bergshamra
Start date: As soon as possible

If you have any questions about the position, you are welcome to contact Ronnie Kinch Sørensen at mobile +45 30 65 14 71 or e-mail ronnie.kinch.sorensen@if.dk.

At If, we aim to create a workplace with equal opportunities for all. We encourage everyone to apply regardless of gender, age, background, or any disability. We also recommend that you do not include a photo in your CV.

Applicant information may, within the framework of the law, be reviewed using publicly available sources. Candidates progressing in the recruitment process will be asked to provide references and present a criminal record certificate. Depending on the scope of the role, a credit check may also be conducted for final candidates as part of the hiring process.

We look forward to your application!

If Skadeforsikring	Ansøgningsfrist	Kontaktperson
	22. november 2026	Ronnie Kinch Sørensen +45 30 65 14 71

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